

November 1, 2021

*Greetings Member of The Arc of Weld County,*

*We hope this letter finds you well during these unprecedented times. Although the pandemic has been difficult and continues to present challenges regularly, we reflect on our agency's appreciation of our membership, especially you. Whether you are a new member or a cherished long time supporter of our wonderful organization, every member is invaluable in achieving our mission to support people with intellectual and developmental disabilities and their families throughout Weld County and Northeastern Colorado.*

*Kris Housel  
Board President*

*Susan Brennan  
Board Vice President*

*Marcia Andersen  
Board Secretary*

*Mike Kelley  
Board Treasurer*

*Vacant  
Community Liaison*

*Amelia Koehmstedt  
Interim Executive  
Director*

*It is that time of year again and The Arc of Weld County would like to invite you to our virtual Annual Meeting on Saturday, December 4, 2021 at 4pm. Although we are saddened to once again not be able to gather together in-person, we sincerely hope you will join us for this celebration of the past year's accomplishments and plan for our future....together.*

*We hope you will join us for a short business meeting and open discussion about the future planning for our agency and those we support. Please come and share your ideas and questions with our leadership, as your input is highly valued. We will also be electing our Board Officers for 2021. All nominations for the Slate of Officers will be reviewed and potentially accepted prior to the Annual Meeting. Any member interested in joining the Board or becoming an Officer will need to contact either a Board member or employee prior to the Annual Meeting. We will also host a showcase featuring talented local self-advocates, a presentation about the upcoming Project SEARCH employment opportunities in Greeley and an awards ceremony*

*We are inviting all current members to attend and are asking that you invite your friends and family, so that they too can become part of The Arc of Weld County community. To register for the meeting and to receive your log in information, please RSVP to Brenna Solano at (970)-353-5219 ext. 110 or by email [brenna@arcweldcounty.org](mailto:brenna@arcweldcounty.org). Deadline for RSVPs will be Tuesday, December 2, 2021 by 5pm. We hope to see you at our celebration.*

*Sincerely,*

*Amelia Koehmstedt  
Interim Executive Director*

*Kris Housel  
Board President*

# You are cordially invited to attend The Arc of Weld County's 2021 Virtual Annual Meeting



The Arc of Weld County is hosting its 19<sup>th</sup> annual meeting celebration. We are inviting all individuals with intellectual and developmental disabilities, their family, friends and all of our community to celebrate the abilities that make us all important parts of our shared community.

The evening begins at 4:00pm with a business meeting where we want members and non-members alike to participate in an open discussion with our leadership about what The Arc of Weld County is doing well and opportunities for our shared future. Following the business meeting we will have a showcase featuring talented local self-advocates, along with a presentation about the upcoming Project SEARCH employment opportunities in Greeley. The evening will end with an awards ceremony.

When: Saturday, December 4, 2021; 4:00pm – 5:30pm

Where: virtual meeting via Zoom

Please RSVP to Brenna Solano by calling (970)-353-5219 ext. 110  
or email [brenna@arcweldcounty.org](mailto:brenna@arcweldcounty.org).

Deadline for reservations is Thursday, December 2<sup>nd</sup> by 5:00pm

"Proudly advocating for and with individuals with intellectual and developmental disabilities."

# The Arc of Weld County

## 2022 Proposed Slate of Officers



### **PRESIDENT: KRIS HOUSEL**

Kris has been a member of the Board of Directors for nine years, being inducted in 2012. He has previously served as the Community Liaison as a member of the Executive Committee for two years prior to his presidency. Kris has been a longstanding and exemplary employee at King Soopers as a Courtesy Clerk. Kris has been highly active as an advocate for individuals with disabilities in Greeley for many years even prior to his involvement with The Arc of Weld County board, including several years as a member of the Commission on Disabilities. Kris is being nominated by the Board of Directors for another year as President.

### **VICE PRESIDENT: VINCE SCOTT**

Vince has been a member of the Board of Directors for six years, being inducted in 2015. Vince also continues to be the agency representation for The Arc of Colorado board since September of 2019. Vince and his wife Bridget, are parents to four amazing children including one young man with Down Syndrome. Vince is currently the Board Development Committee Chairperson, a member of the Board Programs Committee and was previously the Fundraising Committee Chairperson. Vince is being nominated for his first year as Board Vice President.

### **TREASURER: MICHAEL KELLEY**

Mike has been with the Board of Directors for nearly eight years, being inducted in 2014. During 2014 Mike accepted the position of Board Treasurer and chair of the Finance Committee due to a vacancy and has continued to serve in this capacity. Mike is an active member of the Executive Committee. Mike has a lovely family, wife Autumn and several loving children. Michael and Autumn's second youngest son is an amazing young man with autism and through advocating for their son the family became involved with The Arc of Weld County. Mike is the Vice President of MEM/Technology Services at Healthcare and High-Risk Security. Mike comes to us with much experience in finance and is a valued resource for our nonprofit. Mike is being nominated for another year as Board Treasurer.

### **SECRETARY: MARCIA ANDERSEN**

Marcia has been a member of the Board of Directors for nearly eight years, being inducted in August 2014. Marcia is currently employed at Tender Hearts Home Healthcare. She and her husband have two wonderful sons and the youngest has IDD. Since his birth Marcia has been advocating for his full inclusion and joined The Arc of Weld County to further this passion. Marcia has previously been a member of the Fundraising Committee and is an active member of the Executive Committee. The Board of Directors is nominating Marcia another year as Board Secretary.

### **COMMUNITY LIAISON (SELF ADOCATE): VACANT**

# The Arc of Weld County Bylaws



## ARTICLE I OFFICES

**SECTION 1. PRINCIPAL OFFICE.** *The principal office of The Arc of Weld County (The AWC) shall be located in Weld County.*

**SECTION 2. REGISTERED OFFICE.** *The registered office of The AWC is required by the Colorado Revised Nonprofit Corporation Act is to be maintained in the County of Weld, State of Colorado. The Board of Directors may change the address of the registered office from time to time.*

## ARTICLE II MEMBERSHIP

**SECTION 1. MEMBERSHIP.** *All memberships with The AWC are individual memberships.*

**SECTION 2. DUES.** *Members are not required to pay yearly dues, instead donations are encouraged. Board members shall be dues paying members of The AWC.*

**SECTION 3. MEMBERSHIP VOTING.** *Members 16 years of age and older are authorized voting members with The AWC.*

## ARTICLE III MEETINGS

### **SECTION 1. ANNUAL MEETING.**

- a) *There shall be a required annual meeting the last quarter of ~~the~~ each year. The exact date will be chosen by the Executive Committee, in consultation with the Board of Directors.*
- b) *The purpose of the meeting shall be to elect officers, board members, and address general business.*
- c) *The Slate of Officers will be prepared by the Board of Directors. All nominations will be reviewed and potentially accepted prior to the Annual Meeting.*
- d) *An affirmative vote by the majority of the members present at the meeting will be required to pass all motions.*
- e) *Notice of the annual meeting shall be provided to each member no less than one month prior to the date of the meeting and will be posted on The AWC website.*
- f) *A slate of candidates for election as officers and directors will provide their consent to serve, if elected.*
- g) *The slate of candidates will be presented to the membership at the annual meeting.*
- h) *The Board will support The AWC staff with planning the annual meeting.*

**SECTION 2. REGULAR AND SPECIAL MEETINGS.** *Regular meetings of the Board of Directors shall be held at least monthly. Any member of the Executive Committee, upon request of three (3) board members, may call special meetings with a minimum of a 24-hour notice. Remote access, ~~such as teleconference, skype or other method of remote access communication~~ will be authorized for participation in ~~such~~ special meetings. Minimum participation applies, please see Article III, Section 3 for quorum requirements.*

**SECTION 3. QUORUM.** *A simple majority of the board members currently serving shall constitute a quorum for the transaction of business at any meeting of the Board of Directors.*

**SECTION 4. VOTING ACTION TAKEN BY BOARD.** *Voting action by the Board of Directors can take place via a scheduled Board meeting, special meeting (as defined in Article III, Section 2) and via phone or email with approval. The Executive Director is a non-voting member of the Board.*

**SECTION 5. PROCEDURE.** *All meetings of the Board of Directors shall be governed by the procedural rules set forth in the most recent edition of "Robert's Rules of Order."*

**ARTICLE IV**  
**BOARD OF DIRECTORS**

**SECTION 1. GENERAL POWERS.** *The business and affairs of The AWC shall be governed by its Board of Directors. They shall be empowered to employ ~~such~~ professional personnel as required to administer the affairs of The AWC and to prescribe their duties and terms of employment. The Board will have equal representation of all Board members and all members will have the equal opportunity to be involved in all phases of the voting process. Individual Board members do not have the power to act on behalf of the Board or The AWC or to commit any resources of the organization, unless authorized to do so by the quorum of the Board or the Executive Director.*

**SECTION 2. TENURE AND QUALIFICATIONS.** *The Board will strive to maintain a diverse membership, inclusive of parents of children and/or adults with disabilities, self-advocates and community agency representatives.*

- a) *The Board of Directors shall consist of the executive officers and elected Directors of the Board. The board members may, at their discretion, award emeritus status to a board member for outstanding service to the organization.*
- b) *Directors are required to serve a minimum of one two-year term but may serve a maximum of two two-year terms. A term extension may be requested by a Director at the commencement of their second consecutive term and approved by the larger Board.*
- c) *The Executive Committee shall consist of the executive officers and the Executive Director.*
- d) *Chairpersons of all committees shall have the right to attend and speak at meetings of the Board of Directors but shall not vote unless they are also member of the Board.*
- e) *There shall be self-advocate representation on the Board of Directors at all times. Adequate support shall be provided to these individuals when and where needed. Ongoing recruitment efforts will be pursued to ensure equal representation at all times.*
- f) *Board Emeritus, which may be granted by majority vote of the Board of Directors, as appropriate.*

**SECTION 3. DUTIES OF OFFICERS.**

- a) **President:**
  - a. *Is a member of the Board and remains in compliance with the Board Attendance Policy*
  - b. *Is a member of the Executive Committee*
  - c. *Presides over the operations of the Board*
  - d. *Is a partner with the Executive Director in achieving The AWC's mission*
  - e. *Oversees Board and Executive Committee meetings*
  - f. *May appoint ad hoc committees as needed*
  - g. *Calls special meetings as necessary and in compliance with the bylaws*
  - h. *Guides and mediates Board actions with respect to The AWC's priorities and governance concerns*
  - i. *Encourages the Board's role in strategic planning*
  - j. *May execute and deliver contracts on behalf of The AWC (with such consultation, if any, with legal counsel as the President may seek) which contracts shall be binding upon The AWC*
  - k. *Formally evaluates the performance of the Executive Director and informally evaluates the effectiveness of the Board members*
  - l. *Oversees searches for new Executive Directors, as needed*
  - m. *Periodically consults with individual Board members on their roles and helps them assess their performance*
  - n. *Performs other responsibilities as assigned by the Board*
- b) **Vice President:**
  - a. *Is a member of the Board and remains in compliance with the Board Attendance Policy*
  - b. *Is a member of the Executive Committee*
  - c. *Assumes the responsibilities of the President in their absence*
  - d. *Participates closely with the President to develop and implement officer transition plans*
  - e. *Performs other responsibilities as assigned by the Board*
- c) **Secretary:**
  - a. *Is a member of the Board and remains in compliance with the Board Attendance Policy*
  - b. *Is a member of the Executive Committee*
  - c. *Presides over the organization's official records*
  - d. *Records (unless alternative methods for minute taking is employed by The AWC) and review minutes prior to providing such documentation to the Board*
  - e. *Assumes the responsibilities of the President or Vice-President in their absence*
  - f. *Performs other responsibilities as assigned by the Board*
- d) **Treasurer:**
  - a. *Is a member of the Board and remains in compliance with the Board Attendance Policy*

- b. *Is a member of the Executive Committee*
- c. *Presides over the organization's official finances*
- d. *Has a general understanding of basic accounting principles for nonprofits or is committed to learning such standards*
- e. *Serves as the chairperson of the finance committee*
- f. *Manages, with the support of the finance committee, the Board's review of and action related to the Board's financial responsibilities*
- g. *Works with the Executive Director and administrative staff to ensure that appropriate financial reports are made available to the Board in a timely manner*
- h. *Reviews the annual budget per the recommendations of the Executive Director and agency CPA and assists with the presentation of annual budgets and any budget revisions with the Executive Director*
- e) **Community Liaison (self-advocate):** *This Executive position may remain vacant should another Executive Officer also be a self-advocate, per Board approval and vote.*
  - a. *Is a member of the Board and remains in compliance with the Board Attendance Policy*
  - b. *Is a member of the Executive Committee*
  - c. *Communicates with community members about the current and needed supports for the developmental disabilities' populace*
- f) **Board Emeritus:**
  - a. *Is former member of the Board who has served with distinction and excellence*
  - b. *Has previously held an important leadership role in The AWC and continues to make contributions toward the sustainability of The AWC*
  - c. *Is encouraged to attend board and committee meetings, however, their attendance is not subject to any attendance policy and therefore not considered when determining a quorum*
  - d. *Is a non-voting Board member*
  - e. *Participates in one or more of The AWC events annually*

**SECTION 4.** **VACANCIES.** *Any vacancy occurring on the Board of Directors is to be filled by action of the Board.*

**SECTION 5.** **RESIGNATION.** *A Director may resign at any time by giving written notice to the Executive Director and/or President. The resignation shall be effective upon receipt of the notice or at such later time as specified in the written document. The Executive Director provides the resignation information at the subsequent Board meeting.*

**SECTION 6.** **ATTENDANCE AND REMOVAL.**

- a) *Attendance at meetings is necessary to conduct the business of The AWC. It is the responsibility of each Director to report an absence and reason for absence to the Board Secretary. A Director who misses two (2) consecutive meetings in a twelve-month period will be contacted by a representative of the Board President in an effort to understand the reason(s) for the non-attendance and attempt to come to a resolution.*
- b) *Any Director who misses three consecutive meetings or five meetings in a twelve-month period will be evaluated by the Executive Committee. The Executive Committee may recommend the consideration for said Director's removal from the Board by ~~Board~~ majority vote.*
- c) *Any Director may be removed at any time, with cause, by a majority vote of the Board of Directors.*

**SECTION 6.** **PRESUMPTION OF ASSENT.** *A Board member who is present at a meeting of the Board of Directors at which is taken shall be presumed to have assented. All actions taken by the Board of Directors regarding The AWC business shall be final until subsequently rescinded by Board action.*

**ARTICLE V**  
**COMMITTEES**

**SECTION 1.** **STANDING COMMITTEES.** *The standing committees shall be: Executive, Finance, Membership, and Board Development/Recruitment.*

**SECTION 2.** **EXECUTIVE SESSIONS.** *Executive Sessions should occur at least once a year when the Board discusses the evaluation and compensation of the Executive Director. All Board members should have input into the evaluation of the Executive Director, while the Executive Committee holds the responsibility for managing the process. Executive Sessions may occur more frequently, as the need arises. The Executive Director may be included as a non-voting member of any Executive Session, when applicable. When the Board goes into Executive Sessions, it is required that decisions made within the session be entered into meeting minutes for The AWC.*

**SECTION 3. AD HOC COMMITTEES.** *Is a committee formed to accomplish a specific task and/or objective and is expected to be dissolved at the completion. Ad hoc committees serve two primary functions; to investigate the need of The AWC and/or carry out The AWC approved directive.*

**SECTION 4. COMMITTEE EXPECTATIONS.** *In the interest of best practices and consistency across all committees, all committees shall:*

- a) *Committees may be comprised of Board, volunteers, membership, community members and/or staff. Committee chairs must be a current member of the Board of Directors in good standing.*
- b) *Committee chairpersons shall provide verbal updates to the Board at each subsequent Board meeting.*
- c) *A committee can study, advise and recommend, but unless a committee has been delegated decision-making authority by the Board, only the quorum of the Board can make decisions.*
- d) *Designate a committee member to draft agendas and minutes.*
  - a. *Minutes (verbal or written) are required of all Committee meetings when exercising any designated power of the Board, i.e. use of The AWC resources including approved use of The AWC funds.*
- e) *Minutes shall be submitted to the Secretary at the end of each month, post meeting. As different committees meet at various frequencies, minutes submissions will vary as well. Minutes will be provided at the following Board meeting.*
  - a. *Minutes shall contain attendance information, date of the meeting as well as provide details regarding the general business conducted during the meeting.*

## **ARTICLE VI** **DUTIES OF STANDING COMMITTEES**

**SECTION 1. EXECUTIVE COMMITTEE.** *This committee shall:*

- a) *Consist of the officers of The AWC and the Executive Director.*
- b) *The Executive Director shall not be a voting member of the committee. This committee may take action on matters arising that require prompt action by The AWC, provided a simple majority of the committee members approve the decision involved either in person or by telephone.*
- c) *This committee shall meet, convene by email or conference call, one week prior to the Board of Directors meeting to review the agenda and review and add other information/reports to be presented at the Board meeting.*
- d) *The Executive Committee members may also serve as signers on The AWC bank accounts and members should understand they may be asked to participate accordingly. This action requires Board approval and is ~~updated~~ evaluated annually.*

**SECTION 2. FINANCE.** *This committee shall:*

- a) *Support the Executive Director in preparing the budget. Additionally, they will assist the Board in making any indicated midyear adjustments to the budget.*
- b) *Serve as an advisory group to the Treasurer ~~in his or her~~ activities.*

**SECTION 3. MEMBERSHIP.** *This committee shall:*

- a) *Recruit new members.*
- b) *Coordinate membership drives with support of the Board of Directors, staff and general membership.*

**SECTION 5. BYLAWS (as performed by the Executive Committee).** *This committee shall:*

- a) *Review the bylaws each year.*
- b) *Propose changes to be presented to the Board of Directors at a meeting at least two months prior to the annual meeting and provided to The Arc of Colorado.*
- c) *Propose changes are to be provided to the membership at least 1 month before the annual meeting in the format preferred by the member. Should several members reside at one residence, only one set of proposed bylaws will be sent to the residence.*

**SECTION 6. BOARD DEVELOPMENT/RECRUITMENT COMMITTEE.** *This committee shall:*

- a) *Assure ongoing organization continuity and quality through strategic, diverse recruitment of Board members, including oversight of The AWC Board manual and interviews of prospective Board members.*
- b) *Provide orientation supports for all new and/or returning Board members.*
- c) *Ensure ongoing training for all Board members, including an annual Board Retreat and intermittent trainings as deemed appropriate.*

## **ARTICLE VII** **RELATIONSHIP WITH STATE AND NATIONAL ASSOCIATIONS**

*The AWC agrees to maintain membership in both the State and National Associations and to support their policies.*

**ARTICLE VIII**  
**AMENDMENTS**

The Board of Directors may propose changes and adoptions to the existing Bylaws. The Bylaws may be altered, amended or repealed and new Bylaws may be adopted by the general membership. Any proposed changes to the Bylaws shall be presented to the general membership at one month prior to the meeting at which it is to be voted upon. Ratification of the proposed changes requires a majority vote of the members present at said meeting.

**ARTICLE IX**  
**BUSINESS AND LEGAL ISSUES**

~~SECTION 1. CONTRACTS. The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of The AWC, and such authority may be general or confined to specific instances. Any such instrument would require the full completion of the Qualified Vendor process and application.~~

~~SECTION 2. LOANS. The AWC shall make no loans.~~

~~SECTION 3. CHECKS, DRAFTS, ETC. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of The AWC shall be signed by Board authorized signers or the Executive Director. Signing authority must be updated as needed with each banking institution.~~

**SECTION 4. CHECK WRITING POLICY**

- a) Purpose: to help ensure fiscal accountability and transparency. The AWC will adhere to the following financial practices:
  - a. The incumbents in the following positions are eligible, if approved by the Board of Directors, to act as bank signatories and to sign bank checks:
    - i. Executive Director
    - ii. President
    - iii. Vice President
    - iv. Secretary
    - v. Treasurer
- b) Checks under \$1,000.00: Bank checks issued for a sum of less than \$1,000.00 will require the signature of one authorized signer to be valid but must be signed by an authorized signer other than to whom the check is made payable to.
- c) Checks over \$1,000.00: Checks over \$1,000.00 will require the signature of two authorized signers to be valid and must be signed by two authorized signers other than to whom the check is made payable to.
- d) When using a credit card and the purchase is over \$1,000.00 the Board Treasurer will be notified by telephone or electronically. This notification will occur within 24 hours of the purchase.

~~SECTION 5. DEPOSITS. All incoming funds of The AWC shall be deposited by the end of business each week to the credit of The AWC in such banks, trust companies or other depositories as the Board of Directors may select. Any funds to be deposited will be secured in The AWC safe, located in the Greeley office, locked in secure location, accessible via key and code. Any deposits with extenuating circumstances that may exclude said funds from the weekly deposit will be identified as such and remain secured in the AWC safe until the deposit is completed.~~

~~SECTION 6. GIFTS. The Board of Directors or Executive Director may accept on behalf of The AWC any contribution, gift, bequest or other items.~~

~~SECTION 7. AUDIT. The Board of Directors may cause an independent audit of The AWC's records to be conducted following the end of the fiscal year or as deemed necessary. Moved to Article X~~

**ARTICLE IX**  
**NON-DISCRIMINATION**

The officers, directors, committee members, employees and persons served by The AWC shall be selected entirely on a nondiscriminatory basis with respect to race, color, religion (creed), gender, gender expression, age, national origin (ancestry), ability or disability, marital status, sexual orientation or military status.



**ARTICLE X**  
**BOOKS AND RECORDS**

*The AWC shall keep correct and complete books and records of account in accordance with generally accepted accounting principles for nonprofit corporations and shall also keep minutes of the proceedings of the Board of Directors and committees having any of the authority of the Board of Directors. The Board of Directors may cause an independent audit of The AWC's records to be conducted following the end of the fiscal year or as deemed necessary.*

**ARTICLE XI**  
**FISCAL YEAR**

*The fiscal year of The AWC shall end on the last day of December in each calendar year.*

**ARTICLE XII**  
**NON-COMPETE POLICY FOR BOARD MEMBERS AND STAFF**

*Members of the Board of Directors and staff are prohibited from engaging in activities that present a potential or actual conflict of interest. No Board Director or staff person may engage in fundraising activities that directly competes with the fundraising efforts of The AWC. If an applicant is aware of a potential, or actual conflict of interest, they must make full disclosure of the nature and specifics of said conflict, so the Board of Directors or Executive Director, in the case of an applicant for employment or board membership, Staff and/or Board of Directors can consider the facts in their decision to accept or reject the individual's application. Board Members will disclose any perceived conflict of interest to either the Board President or the Executive Director prior to engaging in the activity in question. Likewise, all staff members will disclose any perceived conflict of interest to the Executive Director ~~prior to engaging in the activity in question.~~*

*These are the current bylaws of The AWC approved and adopted by the membership on December 4th, 2021.*

*(Signed)* \_\_\_\_\_  
*President, Kris Housel*

*Date:* \_\_\_\_\_

*(Signed)* \_\_\_\_\_  
*Secretary, Marcia Andersen*

*Date:* \_\_\_\_\_

# *The Arc of Weld County*

## **Board Annual Meeting Minutes Saturday, December 5th, 2020**

### **Call to order/establish quorum**

- Meeting called to order at 4:32 pm by Board President, Kris Housel.
- Present: Larry McDermott, Kris Housel, Tom Gribble, Anna Giese, Vincent Scott, Susan Brennan, Marcia Andersen, Anthony Dorsey-Kountz, Mike Kelley, Melissa Moos and Mary Young.

### **Guests**

- Lloyd Lewis: CEO of Arc Thrift stores
- Christiano Sosa: Executive Director of Arc of Colorado

### **Introduction**

- Kris Housel and all the members of the Board gave introductions.

### **Review of 2019 Annual Meeting Minutes**

- Vincent Scott motioned to approve 2019 Annual Meeting minutes.
  - Mary Young gave 2<sup>nd</sup> and motion passed unanimously.

### **Treasurer's Report: Michael Kelley**

- We are in a strong position thanks to great work by staff.
- Able to increase 10% over the year encouraged for next year and how we will conduct business in 2021.

### **Vote for Bylaws Revisions: Kris Housel**

- Revised sections of the Arc of Weld County bylaws are in red.
- Secretary, Marcia Andersen, read revised bylaws.
  - Anthony Dorsey-Kountz motioned to approve revised bylaws.
    - Michael Kelley gave 2<sup>nd</sup> and motion passed unanimously.

### **Annual Report: Larry McDermot**

- Larry recommended that everyone read the annual report.
- Annual report highlighted the following for the 2019 year:
  - Individual advocacy has served 161 cases over the past year.
  - Serve 6 Eastern counties plus Weld county.
  - Eastern County had 25 cases.
  - Project Illumination
    - Two classes in Eastern County had 18 students.

- Program that educates participants of sexual assault and prevention/safety is free.
- Families in Action
  - Very successful.
  - 2020 will be the 6<sup>th</sup> season and will be for families with transition ages 18-21.
- Women's support group
  - Open to all women who are connected to someone with an intellectual/developmental disability.
- Pool Party
  - Attendance was 150. Very successful.
- Employment of self-advocates
  - Arc is leading the effort to promote competitive employment for individuals with I/DD.
- Anti-Bullying poster contest
  - Working with Windsor and Greeley school districts for the 5<sup>th</sup> year.
- Film Festival
  - Partnered with Heath Middle School for the 7<sup>th</sup> annual film festival.
  - Over 200 people attended.
  - March 2020 will be hosted by Greeley Central High School.
- Wrightslaw Special Education and Advocacy Conference
  - Had 300 participants in attendance. Sold out!
  - Arc was able to provide scholarships to families and teachers.
- Staff Appreciation/Margaret Browns Birthday
  - Very successful and appreciated.
- Amelia is very successful with fundraising.
- Arc is looking to become a member of the Chamber of Commerce.

### Community forum, opportunity for guests to ask questions of the leadership

- The following questions were asked:
  - Caesar asked if the Arc can serve Spanish/Latin community?
    - Alice Torres is our bilingual advocate.
    - Arc would like to do more outreach.
  - Jack Scott ask how we do business?
    - Kris said it was like planting a tree. Staff are the roots, Larry is the trunk and members are the branches.
  - Lisa asked how to help the Arc?
    - Volunteer and become an ambassador.
  - Shannon asked how long is membership?
    - Sign up and come to events. Membership is free.
  - Tanner asked if there are any openings are the Arc?
    - It is best to start out as a volunteer.
    - In March/April there could be opportunity to apply for a self-advocate.
  - John asked if the Arc can help him use his technology better?
    - Yes, Andrew helps people get set up and educates them.
  - Natalie asked how you can get a job at the Arc Thrift Store?

- Wanda, the manager from the Greeley Store, recommended to become a volunteer first.
- Mary asked what is the Arc?
  - The Arc is a place that helps and advocated for people with I/DD.
- Anna asked if the Arc offers swimming lessons?
  - Greeley Recreation offers adaptive swimming lessons.
  - The Arc can help with fees.
- Steven asked if the Arc offers a men's group?
  - Not at this time, but would like to have one.
- Krystal wrote a speech that she read. She also would like to see the Arc offer art classes, friendship and community events.
- Jack Scott asked how the Arc gets their standards?
  - It takes a long time. Also, offer Board training.
- Shannon asked how do you become a Board member?
  - Talk to a board or staff member.
- It was asked what is the Arc going to do next year?
  - The Arc will look at ideas as a board. We want to be responsive to the members of the community.
- It was asked how the Arc is reaching out to the refugee/immigrant population?
  - The Arc is trying to understand the needs and reach out more.
  - Have partnered with Lutheran Family Services in the past.
  - Also working on partnering with Sunrise Clinic.

### **Vote for 2019 slate of Board Officers and Directors: Kris Housel**

- The following members were voted on for the 2020 Board
  - President: Kris Housel
  - Vice President: Susan Brennan
  - Treasurer: Michael Kelley
  - Secretary: Marcia Andersen
    - Mary Young motioned to approve Board Officers for 2020 as proposed.
    - Anthony Dorsey-Kountz gave 2<sup>nd</sup> and motion passed unanimously.

### **Adjourn:**

- Motion to adjourn at 5:38pm made by Michael Kelley.
- Anthony Dorsey-Kountz gave 2<sup>nd</sup> and motion passed unanimously.

**Submitted by:**

**Marcia Andersen**

**Secretary**

**Board of Directors, Arc of Weld County**